Belmont Range and Cart Attendant

Division/Department: Golf Operations
Reports To: Head Golf Professional
Classification and Position Type: Part Time/Hourly
Starting Pay Rate: $13.75/hr
Location: Belmont Golf Course, 1600 Hilliard Road, Richmond, VA 23228

Job Description

First Tee – Greater Richmond is looking for a dedicated and outgoing teammate focused on enhancing the inclusive culture of Belmont and ensuring the best experience for our patrons. Our mission is to provide a fun environment for each player to find their connection with the game, no matter their skill level or knowledge of golf.

As a team member, our Range and Cart Attendants will have a vital role in the initial perception of our facility, engaging with customers to help them understand the property and maintaining the standards of a top-tier public facility. Above all, each teammate will convey First Tee's core values to accomplish our vision to strengthen the character of our community.

Essential Functions

Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is illustrative ONLY and is not a comprehensive listing of all functions and tasks performed by positions in this class. It does not imply that all positions within the class perform all the duties listed, nor does it necessarily list all possible tasks that may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Engage and provide value to customer experiences
- Clean, stage, and store carts as needed
- Utilize the picker cart and shag bags to clean pick the driving range
- Clean balls, pick up baskets, and ensure the range ball dispensing machine is stocked
- Help maintain a professional appearance of the facility at all times
- Maintain club washing systems, range board distances, and wedge range targets
- Maintain awareness of people using the facilities to ensure safe operations and provide education on proper facility usage as needed
- Keep managerial staff informed of recommendations, customer questions, and other feedback
- Maintain professional appearance at all times
- Support other departments and teammates as needed

Job Requirements

- Positive and professional demeanor
- Willingness to work as part of a comprehensive and diverse team
- Must pass a background check and SafeSport Training
- Must be able to lift 50 pounds unassisted
- Ability to maintain a flexible schedule including weekends and evenings
- Driver's License Required

While performing the duties of this job, the employee is required to stand; walk; sit; use hands to handle or feel objects, tools or controls; use fingers and hands to control a computer mouse, type or write; reach with hands and arms; talk and hear. The job's specific vision abilities include close vision, distance vision, color vision, and the ability to adjust focus. The employee must be able to lift 50 lbs. to shoulder height.

EEO Statement

First Tee - Greater Richmond provides equal employment opportunities (EEO) to all employees and applicants and does not make employment decisions because of or on the basis of race or traits historically associated with race, including hair texture, hair type, and protective hairstyles such as braids, locks, and twists, color, religion, sex, sexual orientation, gender identity, pregnancy, childbirth, or related medical conditions, including lactation, age (40 years of age or older), national origin, disability, marital status, veteran status, or any other basis prohibited by federal, state, or local law. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

The statements herein are intended to describe the general nature and level of work being performed by the employee in this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of a person in this position. First Tee – Greater Richmond reserves the right to modify the scope of this position. Factors that may affect this position include, but are not limited to, those related to business needs, organizational structure, industry trends, and individual skills and performance.

To apply, please send a resume to Sterling Simmons III, PGA sterling@firstteerva.org